

# 8 Easy Steps Pre-Construction



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## STEP 1 Initial meeting and quote

Meet with your New Home Consultant at your nearest display home or make an appointment with one of our mobile consultants. Your consultant will complete an obligation free quote for your new home. Your quote will include site cost allowances plus any additional items you have requested.

## STEP 2 Preliminary agreement & initial deposit

Once you sign your Preliminary Agreement & pay the initial deposit, your base price is secured for 238 days. Thank you and Congratulations on choosing CMA as your trusted Builder. Your New Home Consultant will submit your design requirements and land details to our drafting team to prepare your preliminary plans. If your land is ready, we will order your soil test, wind classification and contour survey.

# **STEP 3 Preliminary plans**

Your New Home Consultant will present your Preliminary Plans which you will work together to finetune until you have finalised all the structural changes to be made.

## STEP 4 Tender plans

Once the final structural changes have been decided your Tender Plans will be prepared.

Our Tender Plans are very detailed and include the following:

- Site Plan
- Floor Plan
- Flooring Plan
- Elevations
- Electrical Plan
- Flooring Plan
- Joinery Detail
- 3D Renders

#### **STEP 5** Colour selection

At the CMA Design Studio our Interior Design Team will assist you to complete all the selections for your new home creating a cohesive and personalised style. Once you approve the colour selections, your plans will be updated to include your selections, your home will be submitted for Covenant approval & Energy Efficiency approval.

#### **STEP 6 Contract**

Your contract documents will be issued to you for review to ensure all colour and electrical items are included. Once you confirm your documents your formal contract will be issued for signing electronically. The 5% contract deposit is payable within 5 days of signing your contract documents. CMA will email you the deposit invoice (your initial deposit will be deducted from this invoice).

#### STEP 7 Building approval

Once you have paid the deposit and your land has registered, CMA will submit your plumbing application and lodge your plans with our private certifier for building approval. Please provide CMA with your finance approval & proof of land ownership as soon as possible.

#### **STEP 8** Build journey

We have received your approved plans. Your lender will supply you with the Authority to Commence Construction letter which you need to provide to CMA. We can now start building your dream home.